



Port Macquarie
One Act Play Festival
June 9th-11th 2017

Information Pack
For
Participants

Presented by:
The Players Theatre Inc. Lord Street, Port Macquarie, NSW
www.playerstheatre.org.au

Email: festival@playerstheatre.org.au



Arts
NSW



Port Macquarie One Act Play Festival

June 9 -11th 2017

We are proud to announce the 2017 Port Macquarie One Act Play Festival. We are inviting theatrical groups to compete and participate in an amazing weekend of theatre and friendship.

All enquiries, expressions of interest and entry forms to:

Festival Coordinator – Jacqui Davis

Email: portmacquarieplayfestival@gmail.com

Phone: 0401 051 771

The Players Theatre Inc.

PO Box 672 Port Macquarie NSW 2444

All plays will be performed at the Players Theatre 33A Lord Street Port Macquarie NSW 2444

Adjudicator: Lesly Stevenson

“DAPA on Beaumont”

Sessions and Tickets:

Five sessions will be run over the weekend, concluding with a presentation ceremony.

Each session will consist of 3 plays with a short break in between.

This may change depending on the number of entries.

Tickets will be available to purchase for each session, a festival day pass and a weekend festival pass for a discounted price.

Festival Welcome and Drinks on Friday 9th June, 7:30pm

To celebrate the opening of our Festival, drinks and refreshments will be organised at the Players Theatre. This will be a great opportunity for all participants to network and socialize with other groups, meet the adjudicator and Players President.

Expressions of Interest must be emailed to the Festival Coordinator by February 24th 2017.

Registration closes at 5pm on Saturday 1st April 2017

Registration fee - \$50

Payment must be submitted with registration forms.



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Conditions of Entry

1. All directors, actors and crew must be of amateur status, i.e. their role in theatre, film or television is not their major source of income.
2. Groups may enter up to two plays & all entries must be on official entry forms
3. The play can be a drama, a comedy, a farce or a musical play
4. Entry fee of **\$50.00** must be received by Festival Manager before each entry is acknowledged.
5. If too many entries are received, the decision on who performs rests solely with the Festival Committee, and no correspondence will be entered into.
6. The Festival Committee may request a second choice from Groups who submit the same play.
7. Plays require a minimum of two performers with dialogue. Monologues will not be considered.
8. Groups will be allocated a maximum of 60 minutes per production which includes time to set and strike stage. Plays must be at least 20 minutes in duration. Plays may be penalised if they extend beyond these boundaries.
9. Groups are responsible for setting and striking their stage with assistance from backstage crew if needed.
10. Two clean scripts are to be sent with each entry form - one for the Adjudicator & one the Festival Manager. Scripts are required by **Monday 1st May 2017**.
11. Cast lists, synopsis of play (100 words max) , & short history of theatre group are required for the program and must be sent with entry form.
12. The Adjudicator's decision is final and no correspondence will be entered into.
13. Royalties, where necessary, should be paid by the group before the performance date and proof of payment must be given to the Festival Manager before or on arrival. Seating capacity of the theatre is 237.
14. The Festival Committee reserves the right to allot dates & times as demanded by the needs of the program & other competitors. Short notice alterations to program may need to be made if groups are late/do not appear.
15. Groups may provide their own Stage Manager who will work in conjunction with the Festival Stage Manager. The Festival Stage Manager will be available for help and advice wherever necessary.
16. Lighting plots & special effects will require special arrangements with Festival Technical Coordinator.
17. In house audio equipment is available and will be operated from the Sound and Lighting Box by the Festival Sound and Lighting Technicians.
18. If your play requires the use of a gun or sword of any description (including imitation) , the name of the person responsible must be given at time of entry. Copies of any legal forms must be attached. Prior notice in writing **MUST** be given if you intend to shoot blanks.
19. There will only be technical rehearsals for sound & lighting, there will be no on stage rehearsals.
20. Times for technical rehearsals will be strictly adhered to. Please be prompt, at least 10 minutes prior.
21. The Players Theatre cannot accept responsibility for any loss or damage to participants or their property during the Festival.



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Awards

Best Production	\$1000 & Trophy
Runner Up to Best Production	\$500 & Trophy
Best Male Actor	\$200 & Trophy
Runner Up Best Male Actor	Trophy
Best Female Actor	\$200 & Trophy
Runner Up Best Female Actor	Trophy
Best Director	\$250 & Trophy
Best Youth Production Award	\$200 & Trophy
Adjudicators Special Award	\$100 & Trophy
Best Unpublished Play	\$100 (Terry Gould Memorial) & Trophy
Best Set Design	Trophy
Best Costume Design	Trophy
Encouragement Award	Trophy

Provisional Program

Friday 9th June
7.30pm Welcome to Participants

Saturday 10th June
8.00am Technical Rehearsals
10.00am Session 1 (3 Plays)
2.00pm Session 2 (3 Plays)
7.00pm Session 3 (3 Plays)

Sunday 11th June
8.00am Technical Rehearsals
10.00am Session 1 (3 Plays)
2.00pm Session 2 (3 Plays)
6.30pm Awards Presentation

Please note: Awards Presentation will be brought forward if sessions are not filled.

If in the adjudicator's opinion, a sufficiently high standard has not been achieved in any of the above categories, awards will not be made.



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Registration Form

Name of Group: _____

Name of Contact: _____

Address: _____

Town _____ State _____ P/C _____

Phone: (B H) _____ (A H) _____ Mob _____

Email Address: _____

Is your entry an unpublished script? Yes No

Please register our group for participation in the Port Macquarie Festival of One Act Plays 2016.

We enclose our non-refundable registration fee of **\$50.00**

(Please have cheques made payable to The Players Theatre Inc.)

Direct Deposit Bank Details - BSB: 802 214 A/C No.: 100032600

Please e-mail Remittance advice to treasurer@playerstheatre.org.au. Advise this is for One Act Plays.

Please note this is a non-refundable fee.

Any group may enter up to two plays and a fee is payable for each entry.

Festival Welcome and Drinks on Friday 9th June 2017, 7.30pm

To celebrate the opening of our Festival drinks and refreshments will be served in the Players Theatre foyer for all participants, adjudicator, committee and sponsors.

Please indicate your groups attendance: Yes No

If yes, number attending: _____



Port Macquarie One Act Play Festival June 9 -11th 2017

Entry Form - 1

Name of Group: _____

Name of Contact: _____

Address: _____

Town _____ State _____ P/C _____

Phone: _____ Mobile: _____

Email Address: _____

Title of Play: _____

Author: _____

Duration of Play: _____ (excluding set up)

Performance Rights Payable to: _____

Characters (in order of appearance)

Performed By:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Director _____

Please list the following if they will be participating in the Festival

Musical Director _____

Pianist/Orchestra _____

Youth Category Yes No (Proof of age required for this category)



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Entry Form - 2

Brief Synopsis of Play:

Please tick the following that applies:

Drama Comedy Farce Musical Play

Suitable for General Exhibition Suitable for Adults only

Furniture, Props and Special Requirements

- The Players Theatre stage is 9.3m at the curtain line with 5m behind the line & a forestage of up to 2m deep.
- There are two black leg flats which can be travelled to any position across the stage plus front & rear tabs.
- Access to back of stage area is via a loading dock, at truck height, with easy access directly onto the stage.
- The theatre has lights and sound facilities of a professional standard, good size and well appointed dressing rooms, and a large foyer with bar and coffee bar facilities. All facilities are air-conditioned.
- Hand props are your responsibility.
- Players will provide some large props, (within reason) such as, sofa, bed, table, chairs, dresser, and will endeavour to assist with other reasonable requests. ****Please note storage space is minimal.**
- We will not be able to build sets
- Give as much detail as possible of the props you require. We cannot promise to provide exact.(attach)



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Entry Form - 3

Lighting Requirements:

Please detail on a separate sheet and provide as much information as possible. We will endeavour to achieve the effects you require. Please provide a lighting plot if appropriate.

Sound Requirements:

There will be a maximum of three (3) minutes of music or singing. Please bring all special sound effects and music on a CD or flash drive.

The Technical Coordinator and Stage Manager shall have sole authority of facilities under their control.

Signed _____

On behalf of _____

Name (printed) _____

In order to minimize disturbances, admittance to the theatre will not be permitted during performances.

Patrons are requested to turn off mobile phones to avoid interference with the theatre's electronic systems.

We wish all our competitors a wonderful time at the Festival and in our beautiful town of Port Macquarie.

